

# Request Form for Cooperative Education for International Students

Date...../...../.....

To Dean of Faculty of Economics

I am Mr./Mrs./Miss ..... Student ID .....

I am a fourth-year student, currently enrolling in the Bachelor's Degree, Faculty of Economics with a GPA of ..... Phone Number: ..... Email: .....

I hereby request for cooperative education admission. (Please rank each of the following organizations/companies in order of importance with #1 being the most important object to #3 being the least important organizations/companies.)

- 1) .....
- 2) .....
- 3) .....

In the case of requesting any additional organizations or companies other than those listed by the Faculty, as stated in Item 2.6, activities related to such practicum must be clearly stated as a part of a cooperative education and must be approved by the Cooperative Education Committees, Faculty of Economics, Khon Kaen University. Please specify those activities.

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 .....

Issuing to ..... Street Address .....

Sub-district ..... District/City ..... Province .....

ZIP Code ..... Phone Number ..... Fax .....

Duration of Training Starting Date: ..... Completion Date: .....

*Circle one semester.* First/Second Semester of Academic Year ..... Total: ..... Weeks

Student Signature: .....  
 (.....)

Cooperative Education Advisor	Dean's comment
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved because .....  ..... (.....) Date...../...../.....	To The Dean for consideration <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved because .....  ..... (.....) Date...../...../.....

**Additional documents required:** ❶ A copy of your university or student card, certified true with an original signature. ❷ Letter of consent ❸ A copy of Parent's Thai National ID Card, certified true with an original signature.

- Remarks:**
1. The Faculty can facilitate the process of getting the Cooperative Education opportunities starting from the first company listed by students. However, the number of such available companies is limited and cannot satisfy the needs of all students from our faculty. The Faculty will proceed the process to the next company.
  2. In case that students request new companies apart from those listed 24 companies, they must meet the criteria determined by the Faculty as follows:
    - 2.1) International organizations in the CLMV countries including Cambodia, Laos, Myanmar and Vietnam
    - 2.2) Private companies listed on the stock exchange
    - 2.3) Ministries or offices in Bangkok
    - 2.4) Small and medium-sized enterprises (SMEs) that are operating internationally or expanding overseas
    - 2.5) Multinational companies in Thailand
    - 2.6) In case of requesting other companies or organizations other than those listed above.
- Students must specify and clearly state those activities related to Cooperative Education. They must be approved by the Cooperative Education Committee, Faculty of Economics, Khon Kaen University.

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